



# Jennifer Hale

<http://www.designs.escholar.info/jhale353@yahoo.com>

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## OBJECTIVE

Seeking a dynamic position where I can combine my passions for library web site and graphic design.

## HIGHLIGHTS

- Established Publicity Chair position for French Club at Dominican University.
- Created material on basic HTML for a Dominican University Education Professor's educational web design course.
- Reestablished bimonthly cartoons and illustrations for Dominican University's newspaper.
- Provided web and graphic design services for various entrepreneurs from Chicago to New York.
- Developed, redesigned, tested, and updated the Elk Grove Village Public Library's web site.

## EXPERIENCE

### ***Web Master/Designer, Elk Grove Village Public Library, Elk Grove Village, IL ; January, 2009 - Present***

Designs, implements, and maintains library's web site, with a key interest in making it accessible, cross-browser compatible, interactive, usable, and well-formed, according to W3C and Section 508 standards; develops site infrastructure and components; monitors web server; works alongside the Marketing Specialist; troubleshoots computers and peripherals for patrons and staff; teaches and presents Web 2.0 applications to patrons; and frequently attends NSLS and MLS training programs.

### ***Web Set and Graphic Designer, Coffeehouse Nuts Vote Exchange Board, Online; September 2008 - 2009***

Created seasonal and general web site graphics and templates, both animated and static, and web and graphic sets as assigned; worked independently and efficiently; and frequently corresponded with web site administrator.

### ***Computer Assistant, Elmhurst Public Library, Elmhurst, IL; June - September 2008***

Troubleshoot Adobe CS3, Corel, MS Office 2007, and Roxio programs; computers; peripherals; network; and WiFi

### ***Computer Lab Monitor, Elk Grove Village Public Library, Elk Grove Village, IL; July, 2006 - January, 2009***

Troubleshoot computers, software, peripherals, network, and WiFi; installed, maintained, and updated software on computers and peripherals; created web and graphic designs; and maintained library web site.

### ***Publicity Chair and President, Dominican University, River Forest, IL; September 2002 - May, 2006***

Created publicity for college clubs and organizations, meeting all deadlines; attended and presided over meetings, preparing materials and submitting the annual report; collaborated with members and other clubs to improve on club promotion and activities; and worked directly with Student Involvement Directors.

## EDUCATION

DePaul University – Chicago, IL  
Anticipated MS in Human-Computer Interaction, 2012

Dominican University – River Forest, IL  
B.A. French, Math, and Secondary Education, 2006  
Type 03/09 Certification, endorsement in French

## COMPUTER SKILLS

- **Adobe:** Acrobat, Dreamweaver, InDesign, Illustrator, Fireworks, Flash, LiveCycle, Photoshop, Photoshop Elements
- **Corel:** MediaOne Plus, Painter Essentials, and Photo Impact X3
- **Languages:** ASP, BBCode, CSS, DHTML, HTML, Javascript, VBScript, XHTML and XML
- **Other software:** Audacity, FrontPage 2002, MS Office 2002 – 2007, Paint Shop Pro, PSPad, Publisher 2007
- **Platforms:** Mac OS X; Windows XP, Professional, Vista; and Ubuntu Linux

## FEATURED LINKS

- <http://www.egvpl.org> (library redesign)
- <http://www.egvpl.org/sfp/SuggestionForPurchase.asp> (library email form)
- <http://egyptologypage.tripod.com> (personal web site)

**References available upon request.**